



MVUSD STUDENT INTERNSHIP PROGRAM

INTERVIEW PREPARATION QUESTIONS

Interviews for a job or an internship can vary, so be prepared by formulating answers to the following questions. It may be helpful to orally practice your answers, so you feel confident and prepared for your interview. Dress in business attire and be prompt to your interview. Make sure you thank them for the opportunity to interview. Be sure to shake hands and make eye contact. Follow up with a thank you email.

COMMONLY ASKED INTERVIEW QUESTIONS

Tell me about yourself and your skills as it relates to this position.

Try to focus on your interests, skills, and experiences that are relevant to the internship position. Try not to ramble and answer the question that was asked. Be specific and give examples.

What are your strengths?

Be honest and positive. Try to focus on relevant skills. Include accomplishments and achievements that you are proud of.

What are your weaknesses?

Be honest. No one is perfect and most employers do not expect perfection. Be prepared to describe your weaknesses as areas where you intend to further develop your skills as you gain more knowledge and experience.

What are your future goals?

Think about your specific college or career goals that may be relevant to this internship.

What special skills do you have to offer?

Include computer and technology related skills, i.e., web design, graphic design, programming, word processing, etc.

Please share your academic progress and school involvement.

Be prepared to share about your course work, clubs, sports, programs, community service and achievements at your high school.

Why would you be a good internship candidate?

Research the business, review the internship description and share your knowledge of the business. Be specific. Mention the ways in which you think you're a good fit for the internship position.

Questions for you to ask:

- What qualities and skills are you looking for in an intern?
- Can you describe some of the activities that I will be doing as part of my internship?
- In what way will this internship help me explore my career path?
- Given that I am currently in school, what days and times are available for me to fulfill the internship?